



**ACL ELECTRICAL NORTH WEST LTD**

***PAT TESTING & ELECTRICAL MAINTENANCE***



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## **Terms and Conditions**

All Portable Appliance Testing will be carried out in accordance with the Institute of Electrical Engineers (IEE) Code of Practice for In-Service and Inspection and Testing of Electrical Equipment 3rd Edition.

The IEE's code of practice for In-Service Inspection and Testing of Electrical Equipment does not deal with the legislation relating to the supply of equipment whether new or second hand, to a third party by the way of sale or other method.

A responsible person shall be provided by the client to meet our engineer, to advise on any site safety information needed and any potential hazards when working at the customer's premises and to also ensure the availability of appliances for testing.

ACL Electrical North West Ltd accepts no liability for loss or damage for appliances that are made available or are inaccessible during the agreed testing/inspection period.

The client must ensure that any critical information or data has been protected or backed up prior to the start of the inspection and testing.

ACL Electrical North West Ltd provides insurance cover for public liability.

ACL Electrical North West Ltd will accept no liability for loss of data or business information, losses to business related services or loss to business profits.

ACL Electrical North West Ltd accepts no liability for injury, loss or damage for appliances that are found to be faulty before or after the inspection and testing.

In general terms we state clearly that the test applies to the device ONLY at the time of testing, and is no guarantee that it will continue to be safe to operate in the future (like an MOT test on a car), depending upon use and environment.

### **IT Equipment (File Servers, Mail Servers Etc.)**

Systems such as file servers, mail servers, network switches/hubs and telecommunication equipment will not be inspected or tested by ACL Electrical North West Ltd without the permission of the client. In case of this equipment not being able to be switched off these items will receive a formal visual inspection only. The client shall ensure that any critical information or data has been protected or backed up prior to the start of the inspection and testing.

### **Telecommunication Equipment, (PABX, ISDN boxes, etc.)**

These systems will not be unplugged to be tested without the permission of the client. As they are supplied by the telephone companies and once installed are rarely switched off. The appliances will receive a formal visual inspection only.

### **Memory or Programmable Appliances**

Equipment such as HDD recorders, clocks, central heating system timers, and burglar alarms, etc. That lose their programmed memory when disconnected from the mains electrical supply, will only be unplugged and tested by ACL Electrical North West Ltd with the permission of the client, and it will be the responsibility of the client to arrange for the reprogramming of this equipment, if necessary.

### **Invoices & Payments**

All invoices will be sent to a valid e-mail address in PDF format.

Payment terms are within 30 days of completion of on-site testing or unless previously agreed in writing. Interest may be applied to overdue invoices.

**Please note: Paperwork will only be sent once payment has cleared.**

ACL Electrical North West Ltd accepts payments by Bank transfer, cheque or PayPal.

### **Cancellation Charges**

ACL Electrical North West Ltd reserves the right to charge a cancellation fee of £28.00 if less than 24 hours' notice is provided. If the job is cancelled on the day of the scheduled testing or the premises are closed or the engineer cannot gain entry a fee of £56.00 will be charged.

For full terms and conditions please visit our website.

